



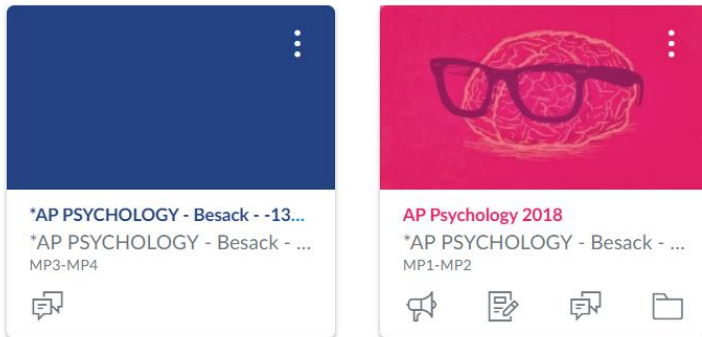
Quick Guide: Copying Course Content *Select Specific Content*



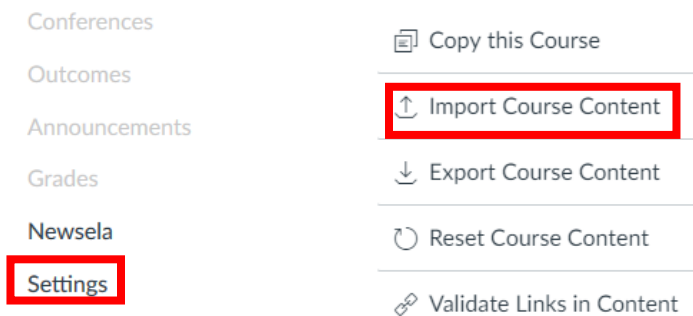
Goal: Share content with another teacher or move content from a previous course.

**Note: If you are planning to “cross-list” (combine) your sections, you should do this first.

Step 1: Click on the **New Course**.



Step 2: Click **Settings**. Click **Import Course Content**.



Step 3:

- Select Content Type **Copy a Canvas Course**.
- Select the course under **Search for a course**.
- Select **Specific Content**.
- Click **Import**.

Import Content

Content Type

Search for a course or

Include completed courses

Content All content **Select specific content**

Options Adjust events and due dates

Step 4: Choose **Select Content**

Current Jobs

Course Copy

7th grade science-...

Oct 22 at 8:32am

Waiting for Selection

Select Content

Content import files cannot be downloaded after 500 days.

Step 5: Pick the content you wish to copy and then choose **Select Content**.

Select Content



- Course Settings
- Syllabus Body
- Modules (10)
- Assignments (43)
- Quizzes (16)
- Question Banks (1)
- Wiki Pages (7)
- Rubrics (1)
- Files (33)

Cancel

Select Content

(Wait for the job to process. The content will move to your course momentarily).

Current Jobs

Course Copy

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Queued

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